

**Millcreek Township Trustees
Regular Meeting Minutes
March 2, 2026**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:20 p.m. to 8:50 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge

ATTENDEES: Deputy Connor Swayne – Union County Sheriff's Office, Aaron Smith – LUC Regional Planning Commission, Ron Todd, Joni Orders, Joanne Rausch, Arran Schultz, Chris Winkle, Rick & Sandy Conley, Polly Green, Cynthia Wolfe

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from February 2, 2026.

- **Resolution #2667:** motion to approve the minutes of the February 2, 2026 regular meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Jerome Township Fire Department

No representative from the Fire Department attended this meeting.

Union County Sheriff's Office

Deputy Swayne discussed the Sheriff's Office monitoring of traffic during the construction project along US 42. A few residents asked questions and inquired about whether local traffic only signs could be put up on certain side roads while the construction work is ongoing. Deputy Swayne also provided those in attendance with insights from the speed monitoring equipment used by the Sheriff's Office for a period of time on Watkins Road. The trustees and residents thanked Deputy Swayne for his update.

Public Comment

Residents in attendance asked about any updates the trustees heard since the last meeting regarding new wells being dug near Beecher Gamble Road as well as what discussion occurred at last month's meeting of the County Township Association regarding data centers. The trustees who attended the data center meeting updated everyone on the information shared at that time, focused mainly on the pros and cons of data center development. Our residents noted concerns regarding the impact data centers could potentially have on water usage/tables in the area and on utility/electricity costs.

Zoning

Zoning Commission

The Zoning Commission met on February 17th. Brad Bodenmiller and Aaron Smith with the LUC Regional Planning Commission also attended the meeting to assist the members with reviewing the Zoning Resolution text and considering changes to be made. Some changes would bring the Zoning Resolution language in line with the LUC model text. Specific chapters reviewed at this meeting were *Chapter 5 – Non-Conforming Uses* and *Chapter 12 – Parking and Storage of Vehicles*.

Board of Zoning Appeals

The 2026 organizational meeting of the Board of Zoning Appeals was tentatively planned for February 26th. A quorum of the members was unable to attend that date however. Other dates will be discussed with the members.

Zoning Administrator

Ron Todd, Zoning Administrator, provided an update to the trustees.

- A land auction was held in February for property near Watkins Road and Hinton Mill Road. Mr. Todd noted the City of Marysville was the auction winner for a large majority of the land.

- A lot split is being finalized for property near Conklin Farms and the Shelly stone quarry along Jerome Road.
- The need for the temporary access point next to the Shelly stone quarry along Watkins Road is expected to finish by the end of April.
- Mr. Todd is working with Elite FC to finalize their zoning permit related to the soccer fields.
- Notice of the annual inspection of the property at 12140 Watkins Road is upcoming soon.
- The trustees asked Mr. Todd to consider whether publishing an “FAQ” document on our website to address the most common zoning questions would be helpful.
- **Resolution #2668:** motion to accept the Zoning Administrator’s report for February 2026 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Trustees

Columbarium Project for the Cemetery

Mr. Conroy distributed the current draft contract and invoice from Columbus Memorials for services to purchase and install a columbarium at Watkins Cemetery. Mr. Conroy noted our legal counsel had not reviewed and approved the language yet. Project details are consistent with the information presented by the vendor at last month’s meeting. The trustees reviewed the draft contract and asked questions.

- **Resolution #2669:** motion to enter into a contract with Columbus Memorials for the purchase and installation of a columbarium at Watkins Cemetery at a cost not to exceed \$75,764 (invoice total plus 10% contingency) as well as authorizing the Board Chair to finalize contract details with legal counsel by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Jordan

Mr. Jordan will follow up in the future with local providers regarding an HVAC service plan for the township hall. Mr. Jordan is planning to attend the upcoming annual Union County Health Department District Advisory Council meeting.

Mr. Long

No updates beyond matters previously discussed in tonight’s meeting.

Mr. Conroy

Mr. Conroy attended the annual Union County Engineer’s Office Township meeting and updated all in attendance on some of the highlights discussed at that meeting.

Other Business Items

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$11,293.67; Motor Vehicle License Tax \$87.11; Local Government Sales Tax \$1,646.38; LGF \$346.13; Motor Vehicle Permissive License Tax \$349.60. Sandy Hershberger \$75.00 township hall rental. Missy Hauer \$75.00 township hall rental. Roy & Margaret Vannatta \$500.00 sale of cemetery lot. Ohio Bureau of Workers Compensation \$15.00 payroll audit refund. Marysville Municipal Court \$173.50 traffic fines. Star Ohio \$2,633.81.

The trustees duly noted the check sequence from the previous month ending with check #6630 and checks presented for approval at the current meeting beginning with check #6631. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2670:** motion to approve the January and February 2026 bank statements and bank reconciliations by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2671:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

	6631	Scott Brackenridge	1000-110-121	1,969.40
	6632	Keith Conroy	1000-110-111	326.86
	6632	Keith Conroy	2021-330-111	326.86
	6633	William Jordan	1000-110-111	578.21
	6633	William Jordan	2021-330-111	578.20
	6634	David Long	1000-110-111	508.83
	6634	David Long	2021-330-111	508.82
	6635	Ron Todd	1000-130-150	930.75
	6636	OPERS	1000-110-111	199.61
	6636	OPERS	1000-110-211	436.00
	6636	OPERS	1000-130-150	111.80
	6636	OPERS	2021-330-111	199.61
	6636	OPERS	2021-330-211	279.46
	Vouc	IRS	1000-110-111	182.95
	Vouc	IRS	1000-110-121	171.36
	Vouc	IRS	1000-110-212	138.88
	Vouc	IRS	1000-110-213	77.63
	Vouc	IRS	1000-130-150	38.84
	Vouc	IRS	2021-330-111	182.94
	Vouc	IRS	2021-330-213	28.95
	Vouc	Ohio Dept. Taxation	1000-110-111	31.81
	Vouc	Ohio Dept. Taxation	1000-110-121	77.84
	Vouc	Ohio Dept. Taxation	1000-130-150	19.84
	Vouc	Ohio Dept. Taxation	2021-330-111	31.80
	Vouc	School Dist. Income Tax	1000-110-111	17.93
	Vouc	School Dist. Income Tax	1000-110-121	21.32
	Vouc	School Dist. Income Tax	2021-330-111	17.91
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
P 8-26	6637	Tonya Jordan	1000-120-329	400.00
P 4-26	6638	Ohio Edison	1000-120-351	266.12
P 6-26	6639	Verizon Wireless	1000-130-341	49.32
P 7-26	6640	Spectrum Business	1000-120-329	133.95
B 7-26	6641	Clarity Tech Solutions	1000-110-599	130.30
B 5-26	6642	Marysville JT	1000-110-345	23.00
B14-26	6642	Marysville JT	1000-130-345	126.50
P 3-26	6643	Union County Sheriff	2192-210-360	27,770.10
P 2-26	6644	Union County Engineer	2021-330-420	2,045.39
B13-26	6645	Amazon Capital Services	1000-130-344	82.79
P12-26	6646	Columbus Memorials	1000-410-730	34,438.50

Interest for the month is: \$19.74

Interest for the year is: \$41.42

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2672:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer